

Minutes of the Great Easton Village Hall Committee Meeting Held Wednesday 27th January 2021 at 11.00 am (On Zoom)

Present:

Tim Smith
Alice Murdock
Margaret Stamp
Kay Mitchell (Minutes)

Apologies:

Sally Armstrong
Vikki Halliday
Louisa Feltham
Lorna Bryant

1. Welcome from Chair and apologies noted

2. Minutes of the last meeting held September 2020 - read and agreed.
Due to the Covid-19 Lockdown restrictions over the past months, which have resulted in the closure of the VH, a formal Committee Meeting has not been held since September 2020.

3. Matters Arising

- Stage Refurbishment - c/f
- Roadside Advertising Boards (c/f AM)
- Display Board outside the village shop (c/f AM)
- Stage refurb - painting of the blue backdrop c/f
- Kitchen - corner tap (c/f TS)
- Replacement tablecloths (c/f AM)
- Short Mat Bowls (c/f AM)
- Toilet Refurb c/f
- Archive Room - Alice has written to Judith Lloyd who is Chair of the History Society regarding the location of the Archive Room in the VH. She has not yet had a response.

Margaret reported that Nick Hill was asked about the option of using Leicestershire Records Office for storage. He is doubtful that they would be interested in storing this information as it may be too specific to Gt Easton. Ena Meachin, who currently holds the village archive and updates it regularly, will also need to be part of the discussion. Need to establish the volume of archive material and the type of storage required.

Action: A meeting on site to be arranged once History Soc rep has been identified (c/f AM/KM/MS)

4. Finances:

We currently have £18054.59 in the bank (presumably includes Petty Cash). Money was owed to the Church from the 2019 Summer Bonanza and some funds from the sale of the Village Tea Towels. Unclear whether this has been paid.

(Action Vikki)

A formal Thank You recorded to Margaret Stamp for her donation of £200 from the sale of the Village Calendars.

Alice reported 100 Club is up to date (January).

Action: Outstanding - KM to collect Sheila Thompson's £12.

Alice confirmed that she has renewed the Annual Lotteries Licence with MHDC.

At present it cannot be predicted when the Hall will be able to open again, however it was agreed to offer a reduced hire rate for regular users when groups return.

Tim advised that the VH may be able to apply for another grant from MHDC.

5. Toilet Refurb Update

Tim has now secured two quotes however these were variable in their content/detail, so it is difficult to make a decent comparison. The two plumbers will be asked to requote. **(Action Tim** - to write a specific terms-of-ref and resend to the two plumbers +1 new plumber - suggestions welcome).

6. Covid-19 and Hall Re-opening

The existing Risk Assessment and associated documentation/posters will be re-introduced to Hall users once the Hall is allowed to re-open again. It was agreed this will be reviewed at that time to make sure it's still relevant.

7. AOB

- For insurance purposes the Hall is being inspected weekly on a rota basis - (TS/AM/SA)
- There are some loose slates on the roof - George Robbins scheduled to have a look at them
- The garden hasn't been attended to in recent months.
The shrubs in the area next to the Tyler's need a hard prune
Action: KM to see if Bob Mitchell and Paul Brittain might volunteer
Alice advised that a dedicated area is to be put aside in the garden for Bee Friendly plants (seeds donated by Rectory Farm). May need to purchase wood/sleepers to make a raised bed.
- The Letterbox still needs taking down as it is no longer in use and VH post is left at the Village Stores.

Meeting ended 11.45

Next meeting 24th March 2021 - AGM