

Great Easton Village Hall Committee
Minutes from the Annual General Meeting (AGM) held
23 March 2017

Present:

Tim Smith (Chair)
Alice Murdock (Vice Chair)
Vikki Halliday (Treasurer)
Kay Mitchell (Secretary)
Sally Armstrong
Margaret Stamp
Lorna Bryant

Guest: Louisa Feltham

Meeting started at 10.35 with a welcome from the Chair

Minutes of the last AGM March 2016 were read and agreed

Chair's report

In summary, Tim described how this had been a very successful year for the Village Hall, with several improvements implemented. The changes put in place regarding Hall admin continue to work well, evidenced by the increase in bookings.

Fewer fund raising events were organised during the year, partly due to the Hall's healthy financial position from lettings, but also because of the unpredictability of interest in VH events. A number of events were poorly attended.

Standardisation of Hall charges was completed this year, adopting a more simplified structure; there are no plans to increase charges this year.

The agreement with the Church to use the meeting room as their Parish Office was renewed this year.

A number of general maintenance works were completed, in addition a H&S risk assessment.

Tim thanked the Committee for their continued hard work and commitment in helping to organise and run village hall events and for keeping the hall in good running order. Thanks were also extended to Flick Craven for organising the 100 Club, which produces a regular income for the Hall.

Treasurer's Report

Vikki produced three Financial reports for the Committee to consider.

Income last year: £12624.00
Closing balance: £11860.00

This has been a healthy financial year for the Hall, particularly improved by the increase in lettings.

The Performing Rights Licence is due for renewal and based on the Hall's income, this could increase.

Cleaner's Report

Sally reported that her role was going well - checks are made on the Hall 3 x per week and the Hall is generally left in good order by the users
Sally also undertakes H&S checks every month and these are evidenced on a checklist.

Election of Officers

Tim was re-elected as Chair - proposed and seconded by Alice Murdock and Margaret Stamp respectively

Alice was re-elected as Vice Chair - proposed by Tim Smith and Margaret Stamp

Vickki was re-elected as Treasurer - proposed by Alice Murdock and seconded by Margaret Stamp

Kay was re-elected as Secretary - proposed by Sally Armstrong and Lorna Bryant respectively

Louisa Feltham requested to join the Committee as Gt Easton Little Theatre Co (GELT) representative. Agreed.

AOB

Tim proposed a change of date for the Hall AGM, to co-incide with the Parish Council. AGM which takes place in May. After discussion it was agreed to leave the VHC date as it is (March),

AGM concluded at 10.58