

**MINUTES OF THE GREAT EASTON VILLAGE HALL COMMITTEE
HELD MONDAY 25 JANUARY 2016**

Present:

Tim Smith (Chair)
Alice Murdock
Vikki Halliday
Margaret Stamp
Sally Armstrong
Kay Mitchell

Minutes of the last meeting were read and agreed

Matters Arising

100 Club

Action KM to collect money from two people who have not yet paid

Improvements to VH

Sally has made enquiries with Grt Bowden VH regarding their recent refurbishment of the toilets (picture distributed). Improvements cost £6K – funded by Biffa. They have also had their floor refurbished – cost £1K (picture). Their floor is now much lighter.

Action SA to pass the details of the person who did the work to TS who will make enquiries

George has now completed repairs on VH toilets

It was felt that the decoration in the Hall is too dark – general discussion about the priorities for spend this year in order to make improvements and repairs, including swings, Parish Office window, toilets, Hall floor and kitchen.

Action TS/AM to produce a priority list for next meeting

Swings

TS has received a quote from MHDC for the matting around the swings - £1155. TS considered whether the swings should be removed, avoiding future costs and H&S issues. This may be a similar cost.

Swings rarely used, except when there are events, then very popular

This matter will be included on the priority list.

Bins/Gardens

Recycling bin now in place – costs for emptying green bins introduced April 2016 (£80)

Gardens

Garden Society do the gardening and flowers, however Barry mows the lawn during the Summer months at a cost of £160 per year.

Action - TS to write to Garden Society seeking advice on disposal of green compost which might reduce cost of emptying bins and mowing

Grants

**Action – TS to explore what grants available
Need to identify someone with expertise in writing bids and where to apply to advise Committee**

Finance

Report Circulated by Vikki H. Healthy balance of £7428.79.
TS to update Vikki H on invoicing arrangements.

Audit still outstanding

**Action – TS to forward invoices to Vikki H
AM to make enquiries re Audit – options Mark Haynes or Miles Ingram**

Fund Raising

Vikki reported on the Pamper Evening - wasn't as successful as last year. An event at the pub coincided with the evening, which led to a reduction in takings on the Bar. The Evening raised £429.

Bingo Evening – rescheduled to 18 March 2016, 6- 8pm
Helpers: Tim/Alice/Sally
Vikki and Kay to confirm

Charge for the evening £2 for Adults/12+, under 12s, 50p
Price includes first Bingo card and nibbles
Will also run a Bar, Raffle and Tuck Shop

Other ideas, Jumble Sale, Quiz Night; Parish Council are exploring celebration for the Queen's 90th Birthday

T&Cs

Previously circulated – some adjustments made following comments from Committee members
Generated further discussion around health and safety, licencing etc

Action AM to circulate updated version

Caretaker/VH arrangements

Marie has resigned and Sally has taken on the Caretaker role.
Committee thanked Marie for her contribution

TS and AM are currently opening the hall for users, however this will change when groups have their own keys. They will be required to sign an agreement about use of the Hall.

For the last month GELT usage has been considerable. There have been some comments from other groups and the Parish Office however GELT have tried to keep any disruption to a minimum. Storage during performance phase has been challenge

Action – KM to provide a logistical report to the Committee re Panto Spring Clean TBA

Health and Safety

Postponed to next meeting

AOB

New Yoga Class starting Thursday evenings 6.30 – 7.30

Bi-monthly Committee meetings to be scheduled

Action TS

KM