

Great Easton Village Hall Committee  
Minutes of Meeting: Monday 11<sup>th</sup> April 2011@ 8pm

Attendees:	Apologies:	Minutes Distribution:
Nick Meyer (Chair)	Kay Mitchell	Attendees
Judith Lloyd	Suzy	Apologies
Sally Armstrong	Elizabeth Hankey	
Alice Murdock	Flick Craven	
Shirley Cannon		
Nikki		
Abigail Johnson		
Tim Smith		
David Gibley		
Haylea Smith (Sec)		

Apologies / Introductions

- Apologies were given from Kay, Suzy, Elizabeth and Flick

Previous Minutes

- The previous minutes (14<sup>th</sup> March 2011) were agreed to be an accurate record of the meeting.

Matters Arising

- Shirley has booked the fish & chip man for the next Quiz & Chips however the date booked, 8<sup>th</sup> October, clashes with the whist club  
**Action: Shirley to rebook for later in October**
- Alice has further investigated the wall ownership. The solicitors do not have any deeds and all avenues of investigation have now been exhausted. The Parish Council have suggested that we find out the cost of the work then work out who will pay  
**Action: Nick & David to get quotes from their contacts**
- Children's centre handover has taken place. Workmen are coming back to resolve slight dip in path where puddle forms. Nikki also pointed out that the edging isn't true in some places resulting in a trip hazard  
**Action: Nick to raise the issue of the edging prior to the workmen coming back**
- Fire Exit sign near committee room exit – it was agreed that the current sign could be re-used  
**Action: David to re-affix existing fire exit sign**
- Nick has written to the practice manager at Uppingham surgery to see if they want to use the committee room for a doctor or nurse
- David is still liaising with the Council re reimbursement rates for the Children's Centre for use of power etc. Proposed figure is £420 p.a. This is currently unresolved but is still in hand.  
**Action: David to update the Committee at the next meeting**

Right Royal Knees Up

- Ticket sales have been limited so far – Committee agreed to try and push ticket sales through word of mouth. Sally has also offered to put bunting up to raise awareness and to leaflet the village

**Action: All to use word of mouth to increase sales – Sally to contact Committee members for help with leafleting the village**

- Shirley to speak to Elizabeth re her offer to support with sale or return on Wine etc and to speak to Loughton Brewery re timescales for ordering beer

**Action: Shirley to organise beer, wine and soft drinks**

- Haylea to organise cocktails. More glasses may be needed for cocktails depending on ticket sales numbers. If so, more cheap glasses can be purchased from Asda

**Action: Haylea to arrange cocktails**

- Agreed that everyone will take turns in the bar
- Alice doing quiz and Flick has got a mug as a prize
- Tables to be laid out in carpeted area for food and it was agreed that Shirley would get some nibbles from Asda to increase the variety of food if numbers remain low.
- Nikki offered to make a mock wedding cake and the shop have donated some rattles / blowers / hats etc
- Haylea / Sally / Shirley to speak on Tuesday pre wedding re numbers and to confirm nibbles and cocktails

**Action: Haylea / Sally / Shirley to liaise on Tuesday 26<sup>th</sup> re numbers and catering**

- It was agreed that we would meet at 5pm on the 29<sup>th</sup> to set up the hall

**Action: All to meet at 5pm on 29/4 for hall set up**

Chairs and Carpets

- New chairs now in situ
- Hard wearing carpet as per committee room has been quoted at a cost of £1041.25 including fitting and removal of old carpet. Committee agreed to go ahead with the purchase.
- It was also agreed that we are planning to go halves in the purchase of some more tables with the whist club
- Future priorities will then be to refurbish the bar and to look at any necessary repairs to the roof

Sound System

- Tim & David have tested a self contained speaker system in the Village Hall
- It is simple to use and portable and it was agreed that it would be useful for lots of functions and there may be the potential to hire it to hall users
- The cost of £450 was agreed upon by the Committee and David will go ahead with the purchase

Other Events

- Tim suggested that we could get bands to perform at the hall with the bands keeping the door takings and take from the bar going to the village hall. It was noted that Wilbarston Village Hall have done this in the past. David said that he would speak to Danny from the PA company to find out more about this

**Action: David to speak to Danny**

- Quiz and Chips will take place again in October
- Alice will look at potential date for another Make 5 later in the year

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- Murder Mystery night - It was agreed that this would take a lot of commitment for the committee to run it and it was suggested that we look at the cost model for getting external support in running one of these evenings

**Action: Tim to look into options online**

- Variety music hall evening – people from the village performing and we keep the take from the bar. Potentially charge a nominal entrance fee as well.
- Great Easton's Got Talent – possibly run this event targeted at younger generation
- Possibility of holding a Céilidh in the hall during the summer was discussed – to be reviewed further after the RRU

**Action: Future events to be added to next meeting agenda**

A.O.B

- Nick mentioned that he had been considering a village appraisal – opportunity to learn what people want from the village / village hall. Could get the youth group involved, possibly to distribute questionnaires

**Action: add to agenda for next meeting for discussion**

- Nick also suggested that we could get a village map made and display this in the Hall – possibly a large embroidery. The history society and WI could get involved – possibly with the WI leading it.

**Action: Nick to speak to Kay to gauge WI interest in getting involved**

- Judith informed the committee that there will be a big wedding anniversary party on May 7<sup>th</sup>. The stage will be needed and so will need clearing the use of the Committee Room is also required. The use of the chairs will be required. Stage will be cleared on Friday 6<sup>th</sup> May after Singing Sally finishes – contents of the stage will be put in the outside storage after the chairs have been removed

**Action: Any available Committee members to meet at the hall on Friday 6<sup>th</sup> May to help clear the stage**

- Nikki advised the committee that there will be an OFSTED interview with Nikki's club manager on Good Friday afternoon. The interview will take place in the Committee Room
- Tim suggested to Nick that, if he is still considering using the Committee Room for an IT club, he should contact Rutland Telecom as they may be prepared to offer free WiFi

**Next meeting: Monday 23<sup>rd</sup> May 8.00pm**