

Great Easton Village Hall Committee
Minutes of Meeting: Monday 22nd November 2010 @ 8pm

Attendees:	Apologies:	Minutes Distribution:
Nick Meyer (Chair)	Tim Smith	Attendees
Judith Lloyd	Suzy	Apologies
Sally Armstrong		
Alice Murdock		
Shirley Cannon		
Flick Craven		
Alice Murdock		
David Gibley		
Elizabeth Hankey		
Abigail Johnson		
Nikki		
Haylea Smith (Sec)		

Apologies / Introductions

- Apologies were given as per above list

Previous Minutes

- The previous minutes (11th October 2010) were agreed to be an accurate record of the meeting.

Matters Arising

- Window has now been fixed
- Fire certificate has not yet been found
- Nick has contacted the fire brigade and they have said we should go ahead and get smoke detectors fitted if we want them. It was agreed that we will fit a smoke detector and carbon monoxide detector in the kitchen

Action: Haylea to source smoke and carbon monoxide detectors

- Annual boiler check will take place in January at a cost of £45

Extended School Project Update

- Work is expected to start mid December with completion by March (within this fiscal year)
- Need to check that workers will not be in main hall during after school club due to Ofsted requirements re strangers near the children

Action: Nick to check this when he meets with the council

- It was noted that the Parish Council has been very helpful in giving speedy agreement for the works required to the Hall
- Nick is meeting with Rebecca Woolley and the architect from the Council on Wednesday – Alice will be in attendance to represent the Parish Council

Quiz – Lessons Learned

- It was agreed that we should run another quiz – Shirley to contact the Fish & Chip man to see what dates he is available. Looking at 26th Feb or 5th March as potential dates

Action: Shirley to contact fish & chip man

- Last time 85 tickets were sold – agreed that the maximum number of tickets we should sell is 90

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- Shirley kept a record of the amount of drinks consumed at the last event and this will be used to gauge how much to buy next time
- The non verbal rounds (dingbats etc) were thought to be a success so similar rounds will be included in the next quiz
- Total profit from the last quiz was £482

Make 5

- 20 exhibitors have already signed up for the event
- In terms of covering the day:
 - Flick, Elizabeth, Sally & Nikki will cover the morning (9-12 / 12.30)
 - Haylea, Tim, Shirley, Judith and Nick to cover the afternoon
 - Abigail TBC

- Meet at 10:00am on Saturday to set up the tables
- White / Cream sheets/tablecloths needed to cover tables
- Action: bring white / cream sheets / tablecloths to hall on Saturday if possible**

- Committee members to bring along a cake to sell if possible

Action: bring a cake to sell on Sunday

- Refreshments will be tea/coffee/squash with a biscuit for £0.50
- Elizabeth getting Tea / Coffee / Squash / Sugar / Milk from cash & carry and will be reimbursed from committee funds. Alice has bought biscuits

Action: Elizabeth to buy drinks from the cash & carry

- Nick / Sally bringing plastic beakers from home for soft drinks

Action: Nick / Sally to bring plastic beakers

- There will be a raffle for a hamper - £1 per ticket. Shirley has raffle tickets and will bring them along

Action: Shirley to bring raffle tickets

- Alice is leaflet dropping the village and is also sorting out a kitty

Christmas Decorations

- Decorations will be put up on Saturday morning (27th) – all who are available to meet at the Hall at 10:00am
- All to check and bring along any spare decorations

Action: bring along any spare decorations

- The tree will be put up at a later date – a 7ft blue spruce will be bought from the Village Shop

A.O.B

- Nikki's new fridge has been purchased and is in situ
- Currently have £2100 in the accounts - £600 of this is for 100 club prize money. Regular monthly income is now £400 - £500
- Stage lights – a rolling programme to purchase stage lights was suggested by David – total cost is likely to be £1200 to £1500. It was agreed that we purchase 2 lights initially
- Other works suggested going forward were replacement of the carpet near the bar and renovation of the bar. It was agreed to prioritise next phases of changes at the next committee meeting

Action: Haylea to add this to January agenda

- Flick suggested that we could have a street party to celebrate the Royal Wedding next year instead of the barn dance – this is to be reviewed once the wedding date is known

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- The wall in the garden is in poor condition. Alice to ask who owns the wall at the next Parish Council meeting

Action: Alice to find out about wall ownership

- The land behind the Village Hall is for sale – it would suggested that it would be good if a part of the land could be purchased to give the Hall a larger garden. Nick is finding out if the land will be available for sale in parts

Action: Nick to find out about possible partial sale of land behind Village Hall

- The cold water tap in the handwash sink in the kitchen is not functioning properly – David will have a look at this
- There has been some minor vandalism – 2 wholes in the plaster in the lobby and the wallpaper border pulled off in the ladies' toilet. Judith is going to put up a polite notice to see if this acts as a deterrent

Action: Judith to put up notice re vandalism

- Crafty Monkeys group has been disbanded due to last of attendance

Next meeting: Monday 10th January @ 8.00pm in the Committee Room